A & C SECURITY GROUP

YOUR FREE CALIFORNIA GUARD CARD APPLICATION GUIDE

A step-by-step checklist for first-time California security guard registration applicants

WHAT YOU WILL LEARN
Eligibility | Required training | BreEZe application | Live Scan | Tracking approval

Start here

This guide explains how to apply directly through California's Bureau of Security and Investigative Services (BSIS). You do not need to purchase application assistance to submit your own application.

For a new registration, follow the steps in order. Most importantly, BSIS application instructions say to submit your application before completing Live Scan fingerprinting.

Quick links

Official BSIS security guard information

Apply online through BreEZe

Official BSIS application and Live Scan resources

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1. Check your eligibility

- Be at least 18 years old.
- Complete the required initial Power to Arrest / Use of Force training through an appropriate training provider.
- Undergo a California DOJ and FBI criminal history background check.

BSIS determines registration eligibility. A criminal history does not automatically mean every application will be denied; BSIS reviews applicable information.

2. Complete initial training

California's security guard training pathway totals 40 hours:

- Initial 8 hours: required initial training, including Power to Arrest and Use of Force.
- Next 16 hours: security officer skills training within the first 30 days of registration.
- Final 16 hours: additional security officer skills training within the first six months of registration.

Keep copies of your training certificates. Check with your training school and BSIS for the training requirements applicable to your registration.

3. Prepare the information you will need

- Your full legal name exactly as shown on your government-issued identification.
- Your date of birth, address, and other personal identifiers requested by the application.
- Your training information or certificate, as applicable.
- A payment method for the BSIS application fee.

Privacy tip: Enter sensitive identifying information only into the official state application system, not into a free guide request form.

4. Submit your application through BreEZe

Step A. Open the official BreEZe website and create or sign in to your account.

Step B. Locate the BSIS Security Guard Registration initial application. Do not accidentally select a renewal or another license type.

Step C. Complete the requested information carefully. Check the spelling of your name, birth date, and identifying details.

Step D. Review the application, submit it, and pay the state application fee. Save the confirmation or receipt.

Open BreEZe - California online licensing

Fee note: The BSIS paper application currently lists a $60 initial application fee. Confirm the amount displayed by the official state system before paying; fingerprinting and training are separate costs.

5. Complete Live Scan fingerprinting

After submitting your BSIS application, arrange fingerprinting with a California DOJ-authorized Live Scan provider.

- Use the Security Guard Request for Live Scan Service form with the correct BSIS codes.
- Bring acceptable identification and the correct Live Scan form to your appointment.
- Pay the fingerprint rolling and DOJ/FBI processing charges at the Live Scan location.
- Keep your completed Live Scan copy with the ATI number and operator signature.

Using the wrong Live Scan form, entering a different legal name, or submitting inconsistent personal identifiers can delay processing.

Find official BSIS application and Live Scan forms

Find a California DOJ Live Scan location

6. Track your application and fingerprints

Check the state's public license search for an approved registration. BSIS also publishes its current processing dates and target timeframes; actual processing varies.

Verify a California license / guard registration

Current BSIS application processing timeframes

Check DOJ fingerprint submission status (ATI number needed)

Do not assume you are approved merely because you submitted the application or completed Live Scan. BSIS must issue the registration. Follow BSIS rules before beginning work.

7. Avoid these common mistakes

- Submitting an outdated or incomplete paper form.
- Using a name or date of birth that does not match the Live Scan record.
- Using the Live Scan form for a different license type.
- Paying the wrong application fee.
- Failing to keep application confirmation, fingerprint ATI number, and training records.

Need to correct an error? Review BSIS guidance or contact the Bureau rather than submitting duplicate applications without instructions.

BSIS common application delays

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YOUR PRINTABLE APPLICATION CHECKLIST

Use this page to track your progress.

- ☐ I am at least 18 years old and reviewed BSIS eligibility requirements.
- ☐ I completed the required initial training and saved my certificate.
- ☐ My legal name and identifying details are consistent across records.
- ☐ I created or accessed my BreEZe account.
- ☐ I selected the initial Security Guard Registration application.
- ☐ I submitted the application and paid the BSIS fee.
- ☐ I saved my application confirmation or receipt.
- ☐ AFTER applying, I completed Live Scan using the Security Guard form.
- ☐ I saved my Live Scan form and ATI number.
- ☐ I checked the BSIS processing-time page and registration status.
- ☐ I scheduled the remaining required security officer skills training.

Want help with the application?

A & C Security Group offers optional paid BSIS application assistance, initial guard card training, additional training modules, and Live Scan services. You can also complete your application independently at no cost for our guidance.

Explore A & C Security Group training and services

Get Help With Your Guard Card Application

IMPORTANT

A & C Security Group is an independent training and application-assistance provider, not BSIS. Only BSIS can approve, deny, or issue a guard registration. Fees, forms, rules, and processing times can change. Always follow the current instructions on the official BSIS website. Paid assistance does not guarantee approval or expedited processing.